

OCT 03 2019

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 3rd day of September, 2019, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner David A. Cole gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones reported that she is monitoring the rainfall for purposes of a potential burn ban.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Vanessa Massey as a temporary employee in the Voter Registration Office effective October 21, 2019 and ending November 5, 2019 at the rate of \$8.50 per hour.
- b. To record the retirement of Robert J. Fleming as a Reserve Constable Deputy with Panola County Constable, Precincts #1 and #4 effective August 26, 2019.
- c. To record the employment of Michelle Landreneaux as a Detention Officer with the Panola County Sheriff's Department effective August 17, 2019 at the rate of \$14.19 per hour.
- d. To record the employment of James McBrayer as a Detention Officer with the Panola County Sheriff's Department effective August 24, 2019 at the rate of \$14.19 per hour.

- e. To record the deputation of Jacqueline McDonald as a Deputy Clerk with the Panola County Clerk's Office and record an increase in pay to \$15.38 per hour effective September 14, 2019.

ROAD & BRIDGE

- a. To accept and record a donation of 71.31 tons of oil dirt from Comstock for use by the Panola County Road and Bridge Department, Precinct #3 on County Road #336.
- b. To accept and record a donation of 243.39 tons of road oil valued at \$139,949.25 from Gemini for use by the Panola County Road and Bridge Department, Precinct #3.
- c. To approve and record a request by PetroQuest Energy, LLC to place a 4" pipe with 6" casing line within the right-of-way of Panola County Road #471.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of August, 2019.
- b. To approve and record 2019 Budget Amendment No. 15.
- c. To set fees to be charged for services by the Offices of Sheriff and Constables in compliance with Section 118.131 of the Local Government Code and to authorize posting of notice of such fees as required by Section 81.007 of the Local Government Code.
- d. To authorize the County Auditor to advertise for Request for Proposals for Air Conditioning Automation in the Panola County Courthouse, Sheriff's Department and Judicial Center. The Request for Proposals will be available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Deadline for proposals is Tuesday, October 1, 2019 at 1:30 PM.
- e. To authorize the County Auditor to advertise for Request for Proposals for Construction Manager for renovation of the Panola County Courthouse building. The Request for Proposals will be available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Deadline for proposals is Tuesday, October 1, 2019 at 1:30 PM.
- f. To approve and record a change in Section 11 (Credit Card Use) of the Panola County Employee Handbook.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Wellness Coordinator Joni W. Reed; Panola County Constable, Precincts #1 and #4 Brian Murff; Panola County Deputy Constable, Precincts #2 and #3 Charles Blue; PCSD Deputies Travis Curry, Chris Dickerson, Robert Duncan, Albert Garza, Chadd Gray, Phillip Grimes, Jeff Martin, Calahan Malone, Richard Mojica, Jeremy Nagle, Josh Nagle and Jacob Samford; PCSD Detention Deputies Shelly Avery, Christina Lyles and Joyce Wilder; PCSD Telecommunication Deputies Heather Bowen and Shakami Manning; PCSD Transport Deputy Ronnie Endsley;

PCSD Bailiff Greg Almeida; PCSD Courthouse Security Brant Shrell; PCSD Civil Deputies Denise Gray and Hollie Mojica (2); PCSD Investigators James Ferris, Sergeant Jeff Ivy, Adam Jones and Chris Welk; PCSD Lt Investigator Sarah Fields; PCSD Administrative Deputy Heather Green; PCSD Detention Officer Jared Bailey; PCSD Jail Administrator Lt. Tina McMullen; PCSD Detention Corporal Chris Hansen; PCSD Sergeant Sweat Deputy Garrett Wallace; PCSD Lt. Patrol Administrator Jeff Scarborough; PCSD Lt. Patrol Deputy Alan Smith; PCSD Assistant Jail Administrator Tabitha Martinez; and PCSD Reserve Deputies Travis Wilson and David Johnson; PCSD Patrol Deputy William L. Magness, Jr.; and Panola County Auditor Jennifer Stacy (2).

Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to award the contract for lease of 130 acres at Panola County Airport-Sharpe Field for the purpose of cutting and baling hay for five years to Dustin Williams. The motion passed unanimously. SEE NOTICE TO BIDDERS AND BID ATTACHED.
8. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve Ground Lease Agreements at Panola County Airport-Sharpe Field between Panola County and Sharon and Philip Verhalen, and Ronnie Whitten; and to authorize the County Judge to contact Collin Underwood regarding the County's legal authority to pursue those lessors who have not returned executed lease agreements and/or who are delinquent on their lease payments. The motion passed unanimously. SEE GROUND LEASE AGREEMENTS ATTACHED.
9. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a Hangar Lease Agreement for Panola County Airport-Sharpe Field between Panola County and Mike Mullins. The motion passed unanimously. SEE HANGAR LEASE AGREEMENT ATTACHED.
10. Commissioners selected to submit the following names of qualified candidates for election to the Panola County Appraisal District Board of Directors: Jerry Hanszen, Walta Cooke, Frank Langley, Keith Williams and Debbie Crawford. SEE INFORMATION ATTACHED.
11. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the employment of Hunter LaGrone as a Mechanic with the Panola County Road and Bridge Department, Precinct #1 upon successful completion of a physical and drug test at the rate of \$18.56 per hour effective September 4, 2019. The motion passed by a vote of 4-0-1, with Commissioner Dale LaGrone abstaining. SEE LETTER ATTACHED.

12. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve a change in status of employment for Jerry Bailey from Driver to Operator for the Panola County Road and Bridge Department, Precinct #4 effective September 16, 2019 at the rate of \$17.46 per hour. The motion passed unanimously. SEE LETTER AND PERSONNEL CHANGE REQUEST ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the FY 20 Federal Funding Accountability and Transparency Act (FFATA) Certification form for the Texas Department of Family and Protective Services. The motion passed unanimously. SEE CERTIFICATION FORM ATTACHED.
14. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve the CRWW order form for Onsolve, LLC. The motion passed unanimously. SEE INFORMATION ATTACHED.
15. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to table until a future meeting consideration of service agreements for Mobile Copsync with MDM between Panola County and Kologik Dynamic Data for 2018 and 2019. The motion passed unanimously. SEE INFORMATION ATTACHED.
16. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve and record the Texas County and District Retirement System Plan Agreement for Plan Year 2020. The motion passed unanimously. SEE AGREEMENT ATTACHED.
17. Commissioner Ronnie LaGrone moved and Commissioner Craig Lawless seconded the motion to declare the following used electronic equipment surplus property: 35 computer monitors, 55 computer towers, 20 battery packs, 4 laptops, 51 keyboards, 46 mice, 5 fax machines, 18 printers, 5 paper shredders, 3 scanners, 6 typewriters, 3 power strips, 1 VCR player, 1 DVD player, 1 TV, 1 home receiver, 1 shrink wrap sealer, 14 printer cartridges and 1 box of miscellaneous/wires. The motion passed unanimously. SEE LIST ATTACHED.
18. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to authorize the County Judge to advertise for sealed bids for used electronic equipment. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened October 1, 2019 at a Regular Session of the Panola County Commissioners' Court scheduled for 1:30 PM. The motion passed unanimously. SEE NOTICE OF SALE AND INVITATION TO BID ATTACHED.
19. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a Special Warranty Deed from Panola County to the City of Carthage for Anderson Square. The motion passed unanimously. SEE WARRANTY DEED ATTACHED.
20. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to create a full-time employee position in the Panola County Tax Office effective September 16, 2019. The motion passed unanimously. SEE LETTER ATTACHED.
21. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to declare 14 Automark Voting Machines with cases and tables surplus property; and donate said machines to Carthage Independent School District. The motion passed unanimously.

The meeting adjourned at 2:01 PM.

Dated this 3rd day of September, 2019.




LeeAnn Jones, County Judge, Panola County, Texas

10/1/19


Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for September 3, 2019.



Bobbie Davis, Panola County Clerk



10/1/19

Date